

Bethlehem Public Library Trustee Minutes – October 12th, 2020

Members Present: Doug Harman, Nora Clark, Tana LeClair, Barbara Szeidler, Lisa Ffrench, Len Grubbs

Librarian Present: Laura Clerkin

Meeting Commenced at 7:01 PM

Meeting Minutes

Nora made a motion to accept the minutes as written, with Lisa seconding. Motion passed unanimously.

Treasurer's Report

The budget is now favorable by about \$8,000. There were a few small increases in expenses due to the pandemic. Tana made a motion to accept the budget as written, with Nora seconding. The motion passed unanimously.

Old Business

Nothing to report.

New Business

Nothing to report.

Committees

HR - Nothing to report.

Finance – Nothing to report.

Buildings and Grounds – Nothing to report.

Technology – Nothing to report.

Bylaws and Policies – Nothing to report.

Librarian's Report

The phone bill has nearly doubled this month, as a previously locked-in promotional period has ended. Laura has been in contact with Consolidated Communications and Spectrum to find a more reasonable rate.

North American Power has renewed for the year. Their rate went up only a small amount, from 8.89 cents per kilowatt hour to 8.99 cents per kilowatt hour.

A \$20 donation was made this month. Len moved to accept the donation, with Nora seconding. The motion passed unanimously.

A letter was received from Able Security. They will no longer be conducting business after the end of their contract, which is through November 30, 2020. Laura will be reaching out to another local security company to get a quote. This will be discussed further at the next meeting.

The Storybook Trail project is going well. The trail itself has been cleared. Volunteers in town will dig all the holes needed for the podiums. They request that this waits until the spring when they have more time. This gives more time for the 19 podiums to be built. The Trail should be fully ready in the spring.

Reopening has been going well. Saturdays have been surprisingly slower than expected.

Laura is looking into having the library's exterior power washed.

Len made a motion to adjourn the meeting at 7:35pm. The motion was seconded by Lisa, and passed unanimously.

Respectfully Submitted

Tana LeClair