

Bethlehem Public Library Trustee Minutes – June 8th, 2020

Members Present: Doug Harman, Nora Clark, Tana LeClair, Barbara Szeidler, Len Grubbs, Lisa Ffrench, Mike Culver and Sara Plumley

Librarian Present: Laura Clerkin

Meeting Commenced at 7:03 PM

Meeting Minutes

Lisa made a motion to accept the minutes as written, with Barbara seconding. Motion passed unanimously.

Treasurer's Report

The budget is now favorable by \$1,256.70 through the month of May. Sara made a motion to accept the budget as written, with Nora seconding. The motion passed unanimously.

Old Business

Nothing to report.

New Business

Nothing to report.

Committees

HR - Nothing to report.

Finance – Nothing to report.

Buildings and Grounds – The Buildings and Grounds committee will be reaching out to Andy Kilmer from Navarra to discuss alternative options for the parking lot fencing (found in last month's minutes). New gravel has been put down in the flower beds, also done by Navarra.

Technology – Nothing to report.

Bylaws and Policies – Nothing to report.

Librarian's Report

The library is in its third week of curbside pickup services. This seems to be going well. Laura noted that she thought it would be busier and we may need to work on getting the word out more. The hours of operation seem to be working fine for now.

The library employees have concerns about opening the library for face to face service. The Board is in agreement. It was decided that the library would stay with curbside service only, at least through Labor Day.

It was also the general consensus of the Board that the summer Book Sale would be cancelled this year.

Laura did note that the library has enough PPE in stock for handling curbside services, but that if it needs to be reimbursed for any reason, this can be done per FEMA.

A new flag has been ordered.

There will be a summer reading program this year. It will be a take home program. Bags for the whole family can be picked up weekly.

The program finale will still be held at the gazebo in August per usual; people will be asked to socially distance.

Barbara made a motion to go into a non-public session; this was seconded by Sara, and passed unanimously.

No actions were taken.

Barbara made a motion to come out of the non-public session; this was seconded by Sara, and passed unanimously.

Sara made a motion to adjourn at 7:42 pm, which was seconded by Len and passed unanimously.

Respectfully Submitted

Tana LeClair

