

Bethlehem Public Library Trustee Minutes – August 12th, 2019

Members Present: Doug Harman, Nora Clark, Tana LeClair, Len Grubbs, Barbara Szeidler, Lisa Ffrench, and Sue McClain

Librarian Present: Laura Clerkin

Meeting Commenced at 7:01 PM

Meeting Minutes

Len made the motion to accept the minutes as written, with Barbara seconding. Motion passed unanimously.

Treasurer's Report

Len indicated that the budget is in good shape, and is still favorable by about \$2,000. Barbara made a motion to accept the treasurer's report as written with Nora seconding. The motion passed unanimously.

Old Business

Len looked into sample wording for a new warrant article to start a Library Capital Reserve Fund. This will be put on the upcoming ballot.

New Business

Committees

HR - HR Committee will be meeting with Laura next Thursday to discuss the results of the survey that was sent out last month regarding her performance as Library Director. Surveys were due back by August 1.

Finance – Nothing to report.

Maintenance and Grounds – Nothing to report.

Technology – Nothing to report.

Bylaws and Policies – The next item up for discussion will be collection development.

Librarian's Report

The library has just signed a new contract with North American Power. This will change from 9.99/kW to 8.89/kW over the next 14 months.

The Summer Reading Program is over. The attendance count for all of the various programs was 387 people. This includes 239 children and 137 adults. This year the library experimented with different times and days for events, with mixed results.

The Friends of the Library picked up the cost for the opening and closing events for the Summer Reading Program.

There will be a staff meeting this Wednesday morning to plan for the next few months.

Doug spoke to the town regarding the potential for Laura's healthcare. This is an ongoing discussion for town meeting.

Len made a motion to adjourn at 7:24 pm, which was seconded by Barbara and passed unanimously.

Respectfully Submitted

Tana