

Bethlehem Public Library Trustee Minutes – March 12, 2018

Members Present: Sally Syren, Sara Plumley, Nora Clark, Deb MacKinzie, Mike Culver & Lisa Ffrench [correction to add Doug Harman, Len Grubbs]

Librarian Present: Laura Clerkin

Meeting Commenced at 7:01 PM

Meeting Minutes

Len moved to accept minutes and Sally seconded. Minutes passed with Doug abstaining.

Treasurer's Report

Len presented us with the current finances of the library. The library is under budget but \$769. Sally made a motion to accept treasurer's report with Sara seconding. The motion carried.

Old Business

No old business.

New Business

Technology – Mike had no report. Laura has ordered Len's new computer (for accounting purposes).

HR – no report

Building & Ground – no report

Policies & By-laws – Copies of proposed updated by-laws were given to library trustees. Doug suggested that the NH Public Library code of ethics be put under 3.2, bullet point one, after 'policies'. It was decided to leave the

wording the way it was, but strike the words Appendix 1. Under 4.3 the 1st sentence was deleted and the 2nd sentence (regarding payment) was changed to say 'shall not be employees of the Bethlehem Public Library during their tenure'. Take out Volunteer as a Header and replace with Employment. Remove RSA 202-14 from 4.3 and put under 3.3.

Under 3.51 change to 'A trustee who is absent for more than 3 meetings in a calender year may be asked to resign'.

Under 7.2 to read 'executive officer of the Bethlehem Public Library, and perform the duties as per the job description'. Eliminating 7.3, 7.4, 7.6 and possibly 7.5.

Under 8.1 'change 'shall' to 'may'.

Discussion on the remainder of the Policies and By-Laws will be tabled until April.

The board discussed a Weapons Ban. After a lot of discussion, no action was taken at this time.

Librarians' Report

Laura was at an advocacy summit run by ALA. How to advocate for the library. Having a Peeps diorama contest (scene from a book). All trustees need to vote (runs through last Friday of the month). March Madness contest for Tommy DePaola. Summer reading program has started to take shape. Laura has applied for the KBA grant. The theme is music.

Len made a motion to adjourn. Mike second. Motion carried.