

Bethlehem Public Library Trustee Minutes – January 8, 2018

Members Present: Doug Harman, Sally Syren, Sara Plumley, Nora Clark, Mike Culver, Judy Warren & Lisa Ffrench

Librarian Present: Laura Clerkin

Meeting Commenced at 7:00 PM

Meeting Minutes

Sally made a motion to accept minutes (with the change made), and Nora seconded. The minutes were approved unanimously.

Treasurer's Report

Looking at the Profit & Loss Budget performance. The library for 2017 was under budget by \$7.14. It was actually quite a bit under budget but all invoices weren't received by Dec. 2017. The trustees will approve balance sheet & profit & loss sheet only for this month. Next month, when Len is present, the trustees will look at the expenditures by category sheet. Lisa made a motion to accept treasurer's report and Sally seconded. The motion carried.

Old Business

There is a Budget meeting this Monday, Jan. 15. The selectman don't have any power to change budgets at this point, but this is the last time for input from the public. This decides what will be on the ballot. Laura called April for clarification and she said they will go line by line and a person can say they want something cut from specific department's budget. All trustees are encouraged to attend this meeting if possible.

New Business

The town deliberative meeting is on February 5th.

Librarians' Report

Aidan will be coming up on 90 days so he will be getting a review. He is learning, is personable and shows up on time. He does tend to be a bit slow (methodical) and has a hard time multi-tasking.

In November, the NH State library computers crashed and servers have had to be replaced. ILL still is not up. The State librarian sent out a survey to see what librarians want in a new ILL system. Right now staff have to call or e-mail individual libraries to see if they have what is needed. Bethlehem patrons have been understanding of the additional time it is taking.

The library was very slow during the month of December. Patron visits were up 2% over the 2017 year. Circ was down a bit, but overall it has been up since moving to the new building. New programming for 2018 includes the garden club, a tween/teen reading program, computer programs and the Oscar movie showings.

The Town audit will be in April.

Mike made a motion to adjourn at 7:37, Sally second and motion passed.

Respectfully submitted,

Sara